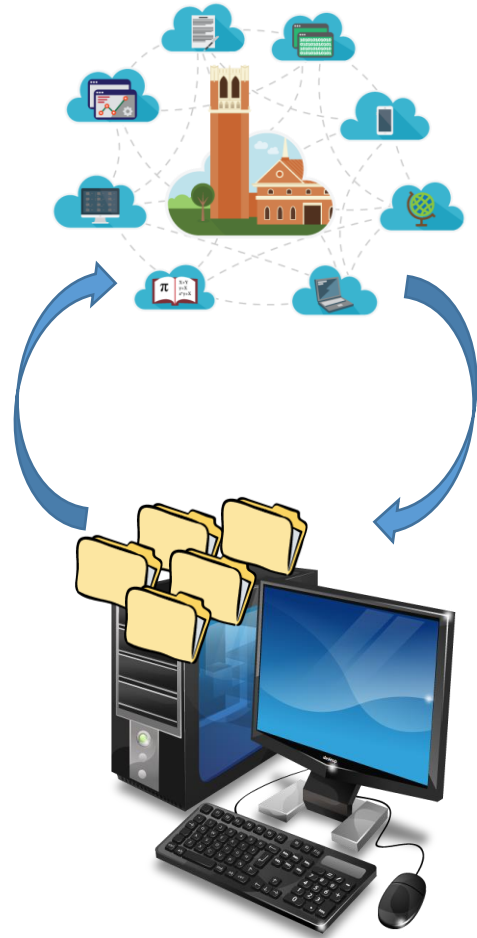


Module 3: UFApps Architecture: Files



- **Remember:**
Applications on UFApps are running on servers in a datacenter.

Module 3: UFApps Architecture: Files



- **Remember:** Applications on UFApps are running on servers in a datacenter.
- Accessing files on your local computer will not provide the best performance.
 - “Slow” Wi-Fi
 - File types with embedded file storage references

Module 3: UFApps Architecture: Files

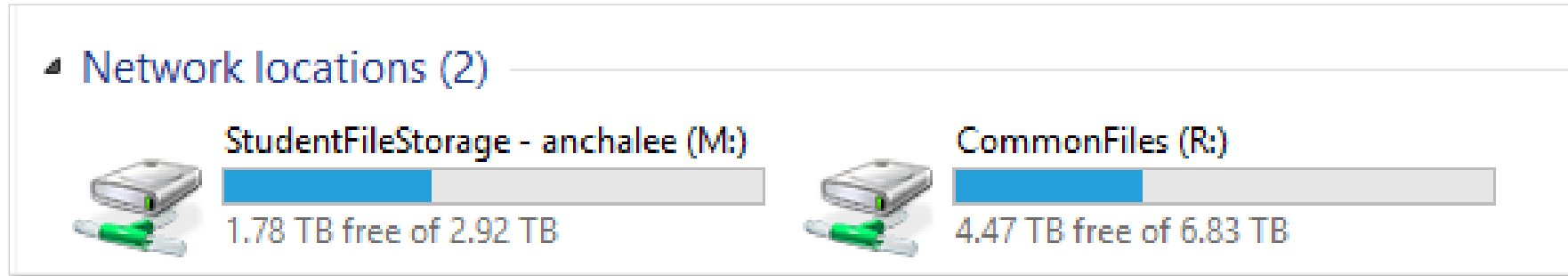


- **Best Practice:**
Store files within UFApps
- Added bonus
 - File access from anywhere



UFApps Storage Options

- **M: Drive:** Personal file space



- **R: Drive:** Course specific and common file space



Exercise 3-1:

**Migrating files between M: Drive
and your computer using
*Full Receiver***

<https://info.apps.ufl.edu/frequently-asked-questions/using-ufapps/files/>



Exercise 3-2:

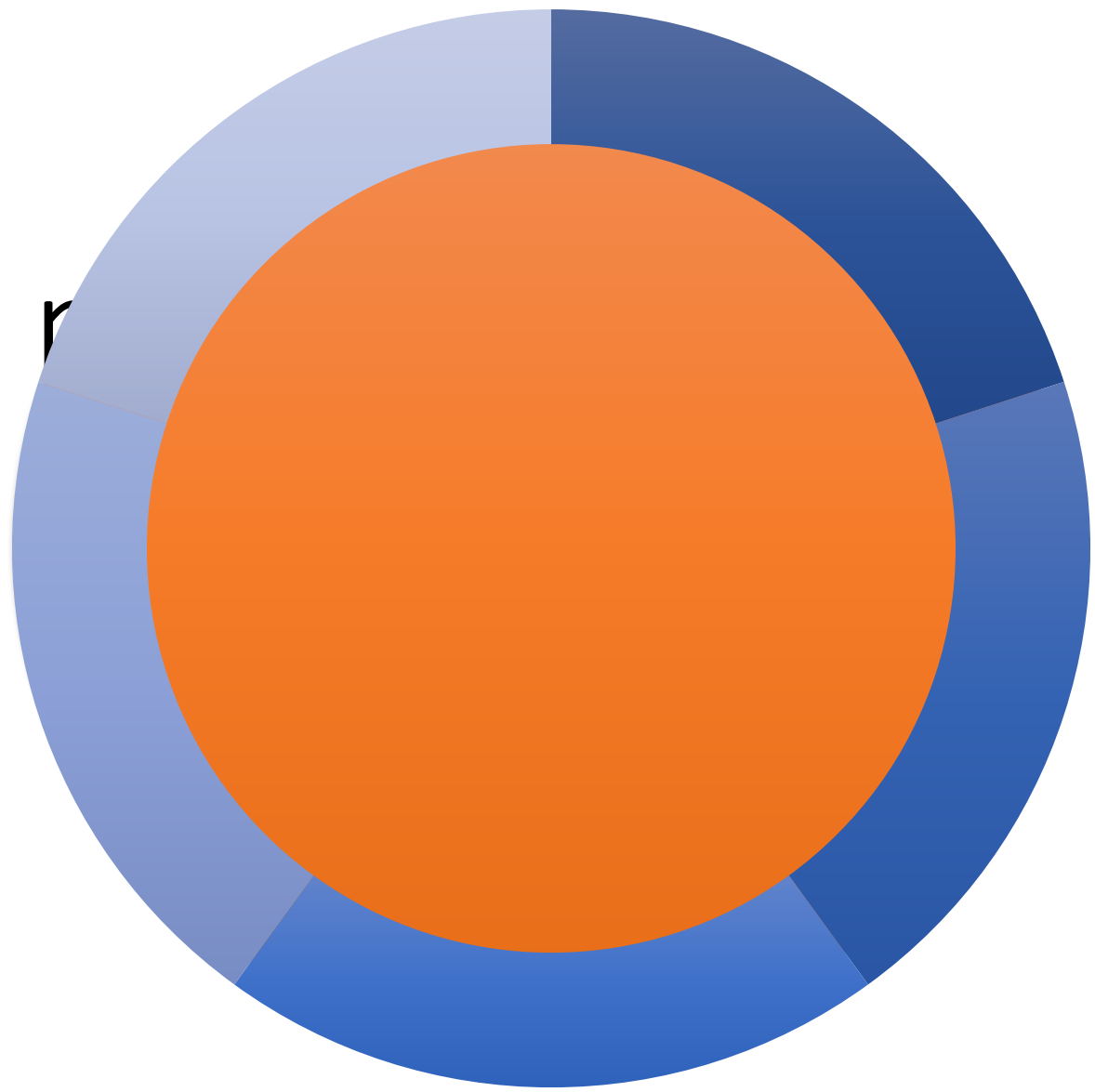
**Migrating files between M:
Drive and your computer using
*Light Receiver***

<https://info.apps.ufl.edu/frequently-asked-questions/using-ufapps/files/>

Module 3 Review

- True or false: You directly access files on your local device using the light receiver.
- Why is it recommended to store your "working" files within UFApps?

5 p



Module 4:

Course File Storage

Module 4: Course File Storage

- Options for distributing files to UFApps for course assignments
 - R: Drive File storage
 - Canvas
 - Other web-pages

Module 4: Course File Storage



- **R: Drive storage**

- Common files, individual student, and group collaboration file space
- Must be requested each semester
- <https://info.apps.ufl.edu/course-usage/>

Module 4: Course File Storage



- **R: Drive storage**
 - Instructors and TAs can directly interact with student assignments
 - Instructors, TAs, and students have a transition period after the semester ends to retrieve their data

Module 4: Course File Storage



■ Canvas File Storage

- Must be requested each semester
- One location for instructors to upload files
- Students still need to download files from Canvas into their M: drive



Exercise 4-1:

Working with the R: Drive

See Handout

Module 4 Review

- Is an R: Drive automatically provisioned for your classes?
- How long do the students have access to the files after the semester ends?

Module 5

A photograph of four students sitting at a row of computer workstations in a classroom or computer lab. They are all looking at their monitors. The student in the foreground is a man with glasses wearing a green polo shirt. Behind him is a woman in a purple t-shirt, then a man in a light blue shirt, and finally a woman in a light green top. The room is brightly lit, and the focus is on the students' engagement with their computers.

Preparing Students to use UFApps

To start the semester

- Add a link for <http://info.apps.ufl.edu> to your syllabus
- Conventions
 - where to save their work
 - R:, M:
 - Naming convention
 - Ex. GatorInk_assignmenttitle_date
- Confirmation assignment week 1
 - identify problems before a critical/high value assignment is due
 - Model: This workshops culminating activity



For assistance

- Send us a ticket via **myIT Service** at <https://my.it.ufl.edu/> & select **End-Point Computing**
- or <https://info.apps.ufl.edu/help-request/>



Feedback

Training.it.ufl.edu

- **Satisfaction Survey**

Culminating Activity

Access UFApps from your Mobile device

- Go to <https://info.apps.ufl.edu/>
- Go to FAQ > First Time Use > 'Access UFApps from a mobile device' and follow the instructions

OR

Interact with files from CANVAS within UFApps

- Access E-Learning (CANVAS) through UFApps
- As a Student, download an assignment, then modified and upload it
- As an Instructor, verify the assignment was successfully uploaded with modifications